



OBSERVER REPORTING FORM -League of Women Voters, Lower Cape Fear

Organization _____ Date _____

Type of meeting (check or x)	Regular	Special	Public Hearing	Exec. Session
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Start time	Adjourn time
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<u>Meeting features</u>	Yes	No	Comments
Agenda posted prior to meeting			
Members of organization present			
Staff present			
Media coverage			
Opportunity for public comment			

Agenda discussion topics, decisions made

Issues discussed relevant to LWV positions/programs

League follow up recommended?

Comments

Observer _____ Date report submitted _____